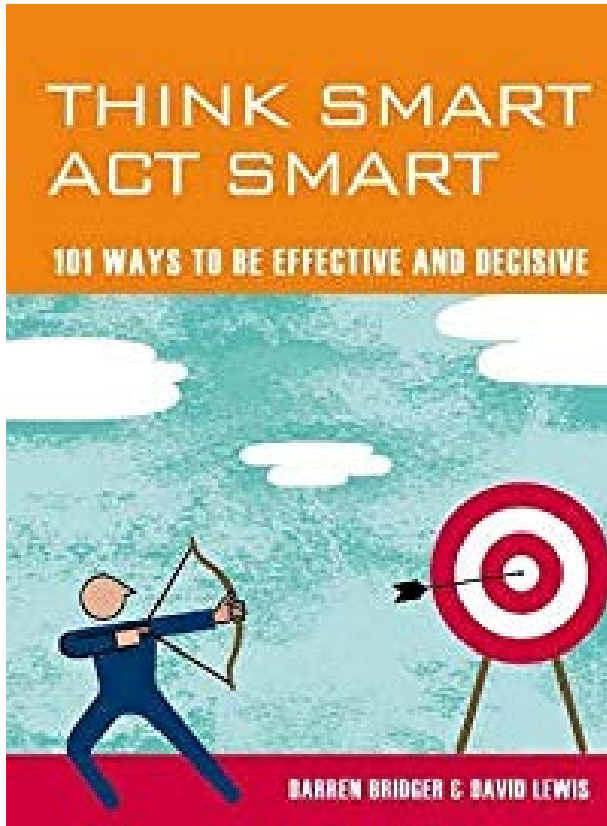


Mind Zones: Think Smart, Act Smart: 101 Ways To Be Effective And Decisive (Mind Zone)



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Helping you to learn to confidently devise effective solutions in any situation, this guide shows how to get things done by focusing your mind and honing your decision making skills. It also shows how to solve problems and make choices swiftly, how to reduce stress while working under pressure, and how to turn bright ideas into positive action.